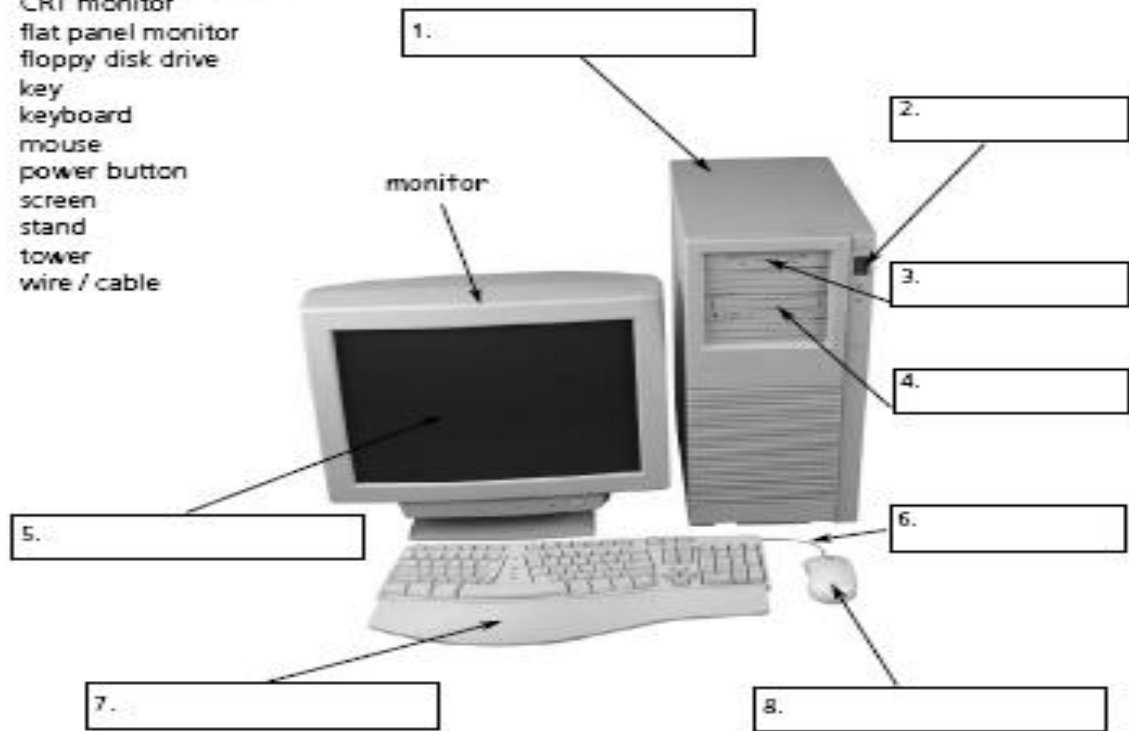


A. Fill the words above in numbered blanks.

CD drive / DVD drive
CRT monitor
flat panel monitor
floppy disk drive
key
keyboard
mouse
power button
screen
stand
tower
wire / cable



9.



10.

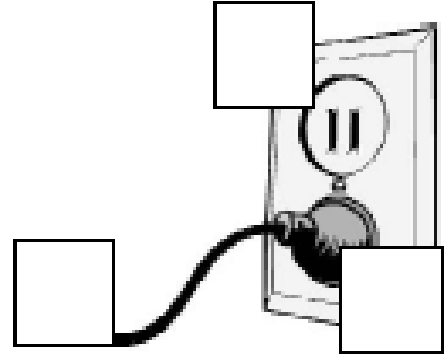
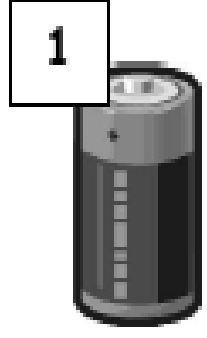
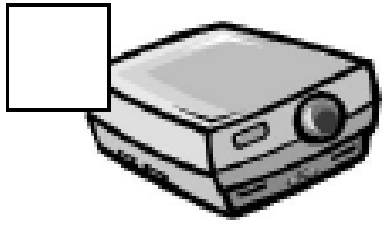
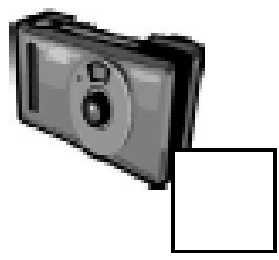
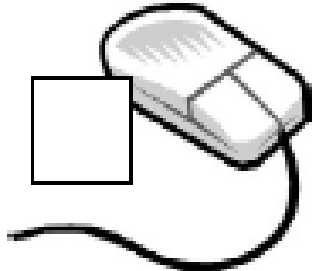
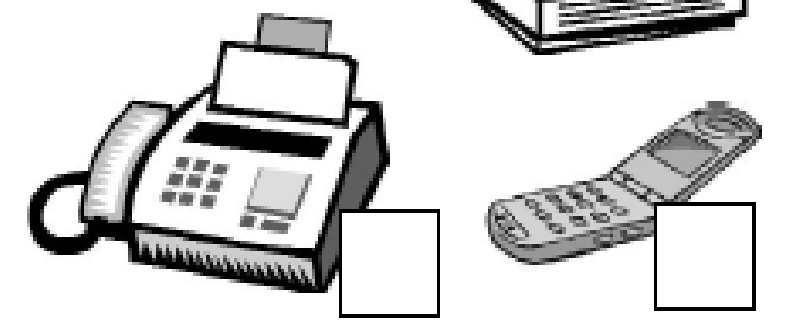
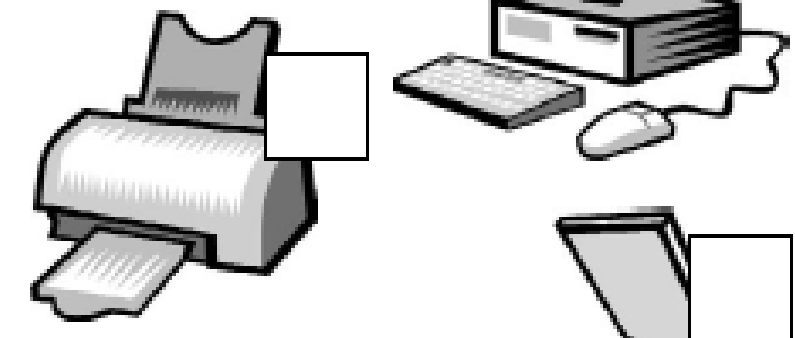
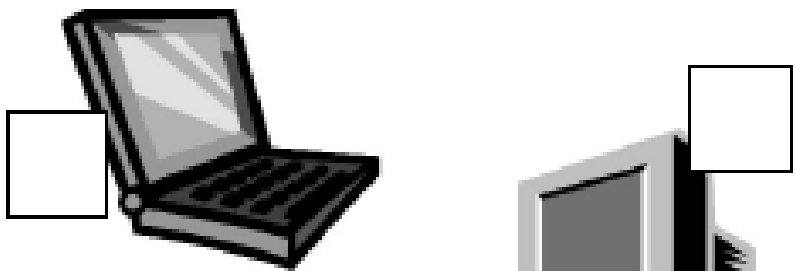


11.



12.

1. battery
2. cable
3. desktop computer
4. digital camera
5. docking station
6. fax machine
7. laptop computer (or notebook)
8. mobile phone
9. mouse
10. PDA (Personal Digital Assistant)
11. plug
12. printer
13. projector
14. scanner
15. socket



B. Choose the correct word to fill the spaces.

1. Turn on your computer. It will usually take a few minutes to _____.
a. boot itself b. boot up c. get booted
2. Windows XP, Macintosh OSX and Linux are _____.
a. operating systems b. operating tools c. operators
3. On my computer, I have a picture of my cat as the _____.
a. desktop background b. desktop picture c. desktop scene
4. Microsoft Word, Adobe Acrobat and CorelDraw are programs or _____.
a. applicators b. appliers c. applications
5. To open Microsoft Word, click on the _____.
a. picture b. symbol c. icon
6. I keep all my digital photos in a _____ called "Photos".
a. folder b. packet c. box
7. Is it possible to open Microsoft Excel _____ in Word?
a. texts b. files c. pages
8. In Microsoft Word, to start typing a new letter, open a new _____.
a. document b. page c. paper
9. When you _____ a document, it's sent to the recycle bin.
a. destroy b. erase c. delete
10. Deleted documents stay in the recycle bin until you _____ it.
a. wash b. empty c. clean
11. In Windows, the icon is just a _____ to the application. If you delete the icon, the application will still be on your computer.
a. connector b. shortcut c. link
12. If the computer crashes, you can try pressing the _____ button.
a. restart b. recommence c. replay
13. When I've finished using my computer, I always _____.
a. close it down b. shut it down c. shut it off
14. If I leave my computer on without using it, after a while it goes into _____ mode.
a. stand down b. waiting c. standby
15. The mouse moves on a _____.
a. mouse mat b. mouse carpet c. mouse table
16. TV and computer screens are usually measured in _____.
a. feet b. miles c. inches
17. Before you start work, _____ the height of your chair
a. adjust b. change c. rearrange
18. To get sound from your computer, plug in a pair of _____.
a. loudhailers b. loudspeakers c. loud voices
19. The computer is connected to the telephone line via a _____.
a. module b. modem c. mod
20. You can increase the functions or performance of a computer with an _____.
a. extension card b. exploding card c. expansion card
21. Mobile phones and PDAs can communicate with computers via _____.
a. Bluebeard ® b. Blueberry ® c. Bluetooth ®
22. There's a spare _____ in the Workstation.
a. electric hole b. power point c. electrical opening
23. ...so you can plug in your mobile phone _____.
a. charger b. power c. electrification
24. SD cards can be read in a computer's _____.
a. storage reader b. memory reader c. card reader
25. To turn on the computer, _____ the "Start" button.
a. touch b. Pres c. switch
26. The printer has _____ of ink.
a. finished b. Ended c. run out
27. Unfortunately, my scanner isn't _____ at the moment.
a. working b. Going c. doing

